

University Graduate Council Minutes

Wednesday, December 3, 2014

8:00 – 9:25 a.m.

ABB 138

Council in Attendance:

Alan Dyer, *Chair* (Agriculture)

Melissa Ragain (Arts)

Sarah Codd (Engineering)

W. Randall Babbitt (Faculty Senate)

Jean Shreffler-Grant (Nursing)

Timothy LeCain (Letters)

John Borkowski, *Vice Chair* (Sciences)

Anne Christensen (Business)

Arthur Bangert (Education)

Mary Miles (Health & Human Development)

Theodore Lipfert (Arts)

Karlene Hoo (The Graduate School)

Also in Attendance:

Amanda Brown (The Graduate School)

Melis Edwards (The Graduate School)

Lauren Cerretti (The Graduate School)

Absent:

None

- **Meeting started at 8:05 a.m.**
- **November 19, 2014 minutes approved**
 - Chair Dyer called for approval, council member Miles motioned, council member LeCain second
 - Unanimous approval
- **Announcements**
 - New policy proposals have been removed from the agenda due to the upcoming break; they will be brought back in spring 2015.
- **Old Business**
 - Curriculum Committee – Level II Proposal PhD in Psychology (Committee member Miles)
 - Department clarified (via email, but not stated in the proposal) that the current Master's degree is not eliminated – will be MS en route to PhD.
 - Concern raised that the proposal is still unclear about the Master's degree. Is the Master's degree a terminal degree? Or are students only allowed to apply for the PhD and receive the Master's en route?
 - Some editing concerns for clarity is recommended for advancement of the proposal to the next level.
 - UGC (chair of UGC curriculum committee) will send a letter to the department and Faculty Senate that includes suggestions for improvement and the vote decision by UGC.
 - Motion to approve, Council member Christensen moved, council member LeCain second
 - Unanimous approval – Council member Babbitt abstained.
- **New Business**
 - Guidelines for Review of Curriculum Changes (Dean Hoo)
 - Associate Provost Larsen shared with Dean Hoo that Faculty Senate already approved guidelines for review of graduate curriculum changes without informing UGC.

- Course deletions can effect multiple departments.
- Departments that require courses from other programs need to be informed (e.g., Education requiring Statistics, but Statistics does not have sufficient resources)
- PhD Enhancement Award (Policy & Procedures Committee)
 - Time sensitive – Notice needs to be sent before end of Fall 2014 semester
 - Evaluation criteria/rubric needs to be approved
 - Last year, some proposals failed to address PhD enhancement aspect of the proposal and only addressed undergraduate teaching
 - Should emphasize quality teaching experience for students
 - Students who are awarded are tracked for continuation of this award
 - Multiple year awards are ideal as long as the department qualifies
- Doctoral 12 Credit Requirement policy proposal (Policy & Procedures Committee)
 - Tabled – Committee members Codd and Babbitt to add language and send to the Policy & Procedures Committee and the Dean of the Graduate School.
- By-Laws Modification (Governance Committee)
 - Modest in changes
 - Proposal: The Dean of Graduate School and Faculty Senate Member representative should not have voting rights (i.e., ex-officio, non-voting members); the senate member acts in an advisory role, the Dean looks to UGC for recommendations/suggestions
 - Alternate college members have voting rights when designated members are absent
 - A Faculty senate member who serves on a UGC sub-committee is intended to serve in an alternate capacity
 - Should there be proxy votes?
 - Concern: If a council member misses a meeting/discussion, they may not be informed enough to vote.
- Role of Faculty Senate Members (Governance Committee)
 - The current faculty senate members stated that he would like to vote.
 - Discussion:
 - Should they vote?
 - What is the role of the Faculty Senate member? S/he is not assigned to UGC by a college dean. They attend as part of UGC by-laws.
 - What does the faculty senate member bring to UGC meetings that other council members do not?
 - Chair Dyer called for a vote to change the by-laws to allow Faculty Senate members to vote on issues that do not go on to the Faculty Senate.
 - Council member LeCain motioned, Council member Babbitt second
 - Unanimous approval
 - Revised UGC by-laws will be reviewed by UGC in spring 2015
- Graduate Student representative as a part of UGC
 - Discussion:
 - Should there still be a student member? Inconsistent attendance in the past
 - Should the student member be allowed to vote?
 - How is a student chosen? Deans recommend a student for this role, rotates among departments.

- It is a burdensome to ask a student to attend these bimonthly meetings and to stand-in and represent all Graduate students.
- Should the student member be removed from the by-laws?
- Student input is useful on some issues
 - UGC members are to ask their graduate students and report back to UGC in spring 2015?
- Possible role of a Graduate student is as a consultant on topics agreed to by UGC
 - Tabled

- **Announcement (Dean Hoo)**
 - Graduate Faculty status will be re-visited in Spring 2015

- **Meeting adjourned at 9:37 a.m.**