



## Graduation Application

[gradsuccess@montana.edu](mailto:gradsuccess@montana.edu)

### Application Deadlines:

Visit <https://www.montana.edu/gradschool/policy/dates-deadlines.html> for current graduation application deadlines.

**Notification:** Degree program audit begins the week after the application deadline. Notification of the audit will be sent by email to the student and the outcome is noted in DegreeWorks.

**Fees:** A one-time \$40.00 commencement fee is charged to the student's account the first time they apply to graduate. The commencement fee is for degree-seeking students only (certificate students are not charged \$40). A \$20.00 audit fee can be charged each time a student applies to graduate.

**Diplomas:** Diploma mailing dates vary each term; contact the [Office of the Registrar](#) for details. Verify your diploma mailing address in MyInfo. Students receiving a certificate do not receive a diploma.

Name: \_\_\_\_\_  
(Last) (First)

Student ID#: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Choose one the following:

☐ Full term candidate: ☐ Fall ☐ Spring ☐ Summer Year: \_\_\_\_\_

☐ One-credit Extension candidate deadline date: \_\_\_\_\_ (visit The Graduate School's [website](#) for posted deadlines)

Note: One-credit extension candidates will need to register for One (1) credit in \_\_\_\_\_ (upcoming term)

Degree/Certificate Title: \_\_\_\_\_

in the department of: \_\_\_\_\_

Degree or Certificate sought:

☐ Certificate (CERT)

☐ Doctor of Philosophy (PhD)

☐ Doctor of Nursing Practice (DNP)

☐ Doctor of Education (EdD)

☐ Education Specialist (EdS)

☐ Master (M)

☐ Master of Art (MA)

☐ Master of Education (MEd)

☐ Master of Engineering (MEng)

☐ Master of Fine Art (MFA)

☐ Master of Nursing (MN)

☐ Master of Science (MS)\*

**Check only if applicable for the MS degree:**

☐ En route (Doctoral student earning a Master's degree while enrolled in a doctoral program)

\*Doctoral students stopping out with a Master's degree must submit a Change in Graduate Status form.

☐ Check if Continuing to another certificate, Master's or Doctoral program; Must submit a [Change in Graduate Status form](#) if continuing from Master's to Doctoral.

I hereby petition The Graduate School for conferral of the degree(s) indicated above.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair or Program Leader Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received and logged in to Banner by The Graduate School

\_\_\_\_\_  
Date