

**MONTANA STATE UNIVERSITY
FACULTY COUNCIL MEETING MINUTES
November 3, 2004
301 Reid Hall
Montana State University-Bozeman
4:10-5:00 PM**

Members Present: Ashley, Bandyopadhyay, Becker, Bennett, Conant, Croy, Giroux, Johns for Kommers, Jones, Klapper for Cherry, Levy, Lynes-Hayes, Mathenia, Marlow for Gipp, Neeley, Prawdzienski, Seymour, Taper, Taylor, Thompson, D. Weaver, Zhu

Members Absent: Babcock, Bradley, Erickson, HHD, Hoffman, Idzerda, Jackson, Knight, M. McClure, C. McClure, McDermott, Metz, Peed, Pratt, E. Schmidt

Others: Lansverk

Chair Warren Jones called the meeting to order at 4:10 PM. A quorum was present. The minutes from October 27, 2004 Faculty Council were approved.

HANDBOOK SECTION CHANGE 815.02 – Chair Jones

- Proposed Changes to Faculty Handbook *Procedures 815.02*:

Present language reads: “A department representative to an intermediate review committee shall not vote when a candidate from his or her department is reviewed. The representative may provide background information about the department but shall not express personal opinions about the candidate or the candidate’s qualifications or experience.”

New language would read: [For colleges with three or more departments,] a department representative to an intermediate review committee shall not vote when a candidate from his or her department is reviewed. The representative may provide background information about the department but shall not express personal opinions about the candidate of the candidate’s qualifications or experience. [For colleges with only two departments (e.g., the College of Education, Health and Human Development), the restrictions on participation will apply not to the department level, but to the unit/option level.]

Faculty Council motioned to accept changes→ second→all in favor→ motion carried and passed.

FACULTY AFFAIRS – P&T Task Force- Chair Jones

- In a memo dated October 20, 2004, Faculty Affairs proposed to FC and the Provost the creation of a task force for the review and assessment of the current promotion and tenure procedures and standards at MSU.
- Chair Jones is asking FC asking whether they think FA’s idea is a good one, should he move forward and negotiate with the Provost to refine the charge of the committee and select members of the committee and move the task force forward.

- Motion was made to: 1) Use overview and charge and make up of the committee as the framework for Chair Jones to move forward and negotiate with the Provost who the committee members will be, and to formalize the rest of the documentation with a promise of keeping the FC updated on progress, and; 2) The report will be made to FC who will review it and forward it to the Provost with recommendations*→so moved→seconded→motion passed.

*Wording of **The Creation of a Task Force for the Review and Assessment of the Current Promotion and Tenure Procedures and Standards at MSU**,
II. Charge, #5 to be changed to: “The report will be made to Faculty Council who will review it and forward it to the Provost with recommendations.”

ACADEMIC AFFAIRS COMMITTEE – Chair Jones

- Bring forward three faculty council members, and three members-at-large for the Academic Affairs Committee (AAC):
 - Prospective Members-At-Large:
 - Sharon Eversman – Ecology
 - Carl Igo – Ecology
 - David Scheerer –Ag Education
 - Marilyn Morgan – Registrar
- On the average, this program may have to review about 5 programs a year but final number will be based on BOR approval and money allocated to a new program. Programs would include minors, majors and new degrees.
- Commitment would average be about an hour per week.
 - More time would be needed should there be more programs coming in at one time.
- Subsequent discussion of recruitment of Faculty Council members to serve on AAC with response after meeting. We have enough volunteers to move ahead. Gale to schedule first meeting.

CHAIR’S REPORT – Chair Jones

- Chair Jones asked FC to read the Chair’s Report emailed to them last week, as there are important issues that need FC input.

Motion was made to adjourn as there was no further business. The meeting adjourned at 5:18 PM.

Signature

Warren L. Jones, Chair

Signature

Gale R. Gough, Secretary