

GLENDIVE CITY GOVERNMENT STUDY COMMISSION REPORT

To the Citizens of Glendive:

The Glendive City Government Study Commission elected by the voters on November 8, 1994, present this final report to the citizens of the City of Glendive.

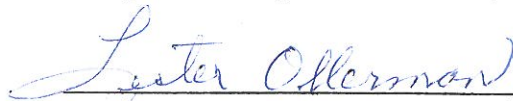
The purpose of the study commission, as defined in state law, is to "study the existing form and powers of our city government and procedures for delivery of local government services and compare them with other forms available under the laws of the state". If some change is deemed necessary, the study commission may submit such proposed change to the electors.

In the conduct of their review the study commission has sought advice and information from a number of people in the City. Opinions and recommendations were solicited from local government officials, community organizations, and citizens. A study commission survey card was given to City voters to obtain more information. Public hearings were held to determine citizen opinion. All meetings of the study commission were open to the public.

As a result of discussions held with the people and groups mentioned the Glendive City Study Commission has concluded that there is general consensus that the existing Council-Mayor form of government has served this city well since its organization in 1881, and will continue to do so in the future. We therefore recommend no change in this form of government.

Date January 23, 1996

Respectfully submitted,



Chairman

CITY OF GLENDIVE STUDY COMMISSIONERS

EXPRESSLY GRANT --- GENERAL POWERS

NOT EXPRESSLY PROHIBITED - SELF GOVERNMENT - HOME RULE

**STRUCTURAL OPTIONS AS PROVIDED IN STATES CODES
UNDER GENERAL POWERS**

1. **COMMISSION EXECUTIVE (MAYOR - COUNCIL)**
Provide for the appointment of one or more administrative assistants, to aid executives in the supervision and operation of local government. The executive may appoint such an administrative assistant, who will be answerable solely to the executive.
7-3-212-(2) Director of Operations & Administrative Assistant
2. **SUPERVISION**
Authority to appoint, suspend and remove government employees. The executive may appoint with consent of a majority of the commission, all department heads and may appoint and remove all other department employees.
7-3-213-(3)
3. **VETO POWER**
The executive may veto ordinances and resolutions, subject to override of two-thirds vote of the commission.
7-3-214-(2)
4. **PREPARATION OF BUDGET**
The executive shall prepare the budget in consultation with the commission and department heads. Commission to approve budget. (Prepared under the direction of the executive.)
7-3-215-(2)
5. **ADMINISTRATIVE SUPERVISION**
Executive directs and supervises departments and boards to the degree authorized by ordinance or law. Supervises department heads.
7-3-216-(2)
6. **FINANCE OFFICER (Treasurer) (Finance Clerk)**
Shall be appointed by the executive with consent of the council (commission).
7-3-217-(2) changed 7-4-4102

7. **SELECTION OF COMMISSION MEMBERS**
Commissioners are to be selected by districts in which candidates must reside and which are apportioned by population.
7-3-218-(2)
8. **SELECTION OF CHAIR (Council President)**
The commission shall have a chairman or president who is selected by the members of the commission from their own number for a term established by ordinance.
7-3-221-(3)
9. **PRESIDING OFFICER**
The presiding officer shall be the executive, who shall decide all tie votes of the commission but shall have no other vote.
7-3-221-(3)
10. **TYPE OF ELECTION (Partisan or nonpartisan)**
Nonpartisan basis
7-3-219-(2) City Ordinance
11. **TERMS OF COMMISSIONERS (Concurrent or overlapping)**
Overlapping
7-3-222-(2)
12. **SIZE OF COMMISSION**
Not less than three not to exceed 20. Specified when adopting form of government.
7-3-223 Ordinance 2.06.001
13. **COMMUNITY COUNCILS**
Can be elected within each district to advise the commissioner from that district. May be authorized by ordinance
7-3-223-(2)
14. **TERMS OF ELECTED OFFICIALS**
4 years
7-3-224
15. **BOARD APPOINTMENTS**
All members of boards (committees) shall be appointed by the executive with consent of the commission.
7-3-203-(11)

DUTIES OF EXECUTIVE

1. Enforce laws, ordinances and resolutions.
2. Perform duties required of him by law, ordinance or resolution.
3. Administer affairs of the local government.
4. Carry out policies established by the commission.
5. Recommend measures to the commission.
6. Report to the commission on the affairs and financial condition of the local government.
7. Execute bonds, notes, contracts and written obligations of the commission, subject to approval of the commission.
8. Report to the commission as the commission may require.
9. Attend commission meetings and may take part in discussions.
10. Execute the budget adopted by the commission.
11. Appoint, with the consent of the commission, all members of boards, except the executive may appoint without the consent of the commission temporary advisory committees established by the executive.

STUDY COMMISSION TIMETABLE

DATE

- 2/28/95 Public Hearing concerning the existing form of government and powers of City government and how it provides services. Ask the City voters to evaluate City government so the review process can become a community-wide performance audit of local government and gather information on local problems.
- The following forms of alternative forms of government will be studied by the Local Government Review Committee:
1. Present form: Commission Executive (Council Mayor)
Consists of an elected commission (council) and one elected executive (Mayor). We have an eight (8) member council. Four (4) wards - two (2) from each ward. The Mayor is elected at large. 108 Cities have this form of government with General Government powers.
 2. Commission Manager (Council Manager)
Consists of an elected commission (council) and a manager appointed by the commission, who shall be the chief administrative officer of the local government. The manager shall be responsible to the commission for the administration of all local government affairs placed in his charge by the law, ordinance, or resolution.
 3. Commission Chairman
Consists of an elected commission (council) and a commission-chairman (Mayor) elected by the members of the commission from their own number and serving at the pleasure of the commission.
 4. Charter
The purpose of this form is to comply with Article XI, section (5) 1 of the Montana Constitution which provides: The legislature shall provide procedures permitting a local government unit or combination units to frame, adopt, amend, revise, or abandon a self-government charter, with the approval of a majority of those voting on the question. The procedures shall not require approval of a charter by a legislative body. Charter provisions establishing executive, legislative and administrative structure and organization are superior to statutory provisions. Duties of executive, manager or chairman are spelled out in the charter.
- 3/7-16/95 Schedule of interviews with public officials and department heads of City Government.
- 6/15/95 Meeting to adjust budget for FY95-96 if needed.

- 2/15/96 Hearing on Tentative Report - Formulate, reproduce and distribute.
- 6/15/96 Meeting to adjust budget for FY⁹⁶⁻⁹⁷95-96 if needed.
- 10/6/96 Final Report - Formulate, reproduce and distribute.
- 10/14/96 Publish report of findings and recommendations once each week for two successive weeks.
- 11/5/96 Within 30 days file two copies of the Final Report with the Department of Commerce and one copy with the City Clerk.

STUDY COMMISSION SURVEY

City of Bend, OR

Please Answer the Following Questions

- 1. Is the city adequately protecting the health and safety of its citizens? Yes No
- 2. Is the city responsive to the citizens in providing essential services? Yes No
- 3. Using the following scale how would you rank each government service?

Don't rank out

	Good	ADEQUATE	NEEDS IMPROVEMENT
Police			
Fire			
Ambulance			
Streets			
Water / Sewer			
Garbage / Landfill			
Recreation			

- 4. Would consolidation of city and county government be desirable? Yes No
- 5. Are you satisfied with the present form of government? Yes No

COMMENTS ON BACK OF CARD. PLEASE RETURN WITH YOUR WATER BILL