



LIBERTY COUNTY 4-H Newsletter



September 2020



Achievement Night

The 4-H Council met on August 11th and chose Sunday, September 20th at 2:00 p.m. for Achievement Night, or rather Achievement Afternoon. It will be held in the City Park. Root beer floats will be served. We are happy to be meeting in public but ask that everyone adhere to the social distancing guidelines. Some seating will be available but feel free to bring chairs for you and your family.



Accessing the Family Account

A re-enrolling family should follow the following steps to access their record and set up their Zsuite account on or after October 1. This can be done on a computer or mobile device. **Re-enrolling families will need to sign up using the email that was used with 4honline.** Please call the office if you are unsure which email address was used.

1. Go to <https://4h.zsuite.org/>
2. Click on Sign Up
3. Fill in all of the fields to set up FAMILY account.
 - a) **Adult email should match the Family email used for your 4honline account.**
 - b) Adult email and password will also be used for anyone in the family to login to ZSuite in the future.
 - c) **The Adult/Family email can be changed by the parent once the account is set up the first time.**
 - d) The pin is used by parents and is needed for enrollment of family members.
4. Click Let's Go!
5. Each family member previously enrolled in 4Honline should appear on the main screen in a colored box.
6. There is an option to add a new family member.
7. Click on each family member to go to their dashboard and begin enrollment.
8. If at any point a family has trouble they can click the "CHAT" box at the bottom of their screen and chat with a ZSuite support person.

Enrollment Best Practices

Enrollment is set up to be completed by the family using the Zsuite platform. Waivers and forms for both youth members and certified volunteers are online forms within the ZSuite enrollment process. If families do not have internet access or a computer or device to complete the process online there is a computer in the MSU Extension office that is available to use to complete the enrollment process. This ensures that the parent/guardian of members and the volunteer are completing all of the legal authorizations.

What's inside?

- Record/Project books
- Z Suite Accounts
- Club Financials Due
- Project Age Requirements
- Photos thru the year

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EXTENSION

RECORD BOOKS AND PROJECT BOOKS

The Liberty County 4-H Council has been discussing the need to clarify the requirements for both Record Books and Project Books.

There has been some confusion about what is required in Liberty County to complete a record book and a project book. Currently, both record books and project books are required to be filled out by members but neither are judged. A committee will be developing some guidelines and hope to have them completed by September 20th. These guidelines will be talked about at individual club meetings too and will be implemented for the 2020-2021 4-H year.

This year with the new Zsuite enrollment program a member will be able to access and fill in record books from any mobile device with an internet connection.

A computer will be available at the Liberty County Extension office during office hours for members and or leaders to be able to either sign up or just access their Zsuite account.

Project Age Requirements

You must meet the minimum required age by October 1, 2020 in order to enroll in each project.

- Cloverbuds: 5 yrs
- 4-H youth member: 8 yrs
- Shooting Sports: 9 yrs
- Beef Market & Breeding: 10 yrs
- Welding: 12 yrs
- Teen Leadership: 13 yrs
- Ambassador: 14 yrs
- Colt to Maturity: 11 yrs & have completed Horsemanship Levels 1, 2, and 3

Guidance for Meetings

As a first step, please assess the risk factors for the individuals in your 4-H community. Postponing or not holding events where physical distancing is difficult is the best way to prevent contamination and transmission of the disease. Most club and project activities can take place, however, by simply increasing your sanitary practices, reducing close contact between participants, and eliminating or disinfecting shared items that many people touch.

If your club would like to hold virtual meetings please contact the Extension office for more information and best practices.

4-H Club Financials Records Due

All Clubs must turn in their Treasurer's records to the Extension office by October 31st. The review is for the 4-H year from October 1, 2019 to September 30, 2020.

The fillable Year-end Financial Summary form can be found by clicking on the link below.

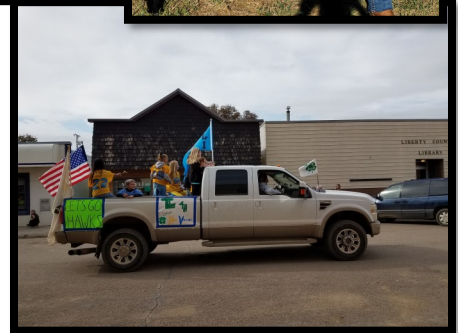
http://montana4h.org/documents/resources/club/YearEndFinancialSummary4H_Accessible_12-2019_Fill.pdf

Please turn in your club's form along with a check for the 1% fee made out to the Liberty County 4-H Council. Once all club's fees are in The Liberty County 4-H Council will send one check to the Montana 4-H center for all Liberty County 4-H clubs' and the Council's required fees.





2019/2020
A year to remember!



September

- 7 Closed for Labor Day
- 15 Record books are due in the Extension Office
- 20 Achievement Afternoon, 2 p.m., Chester City Park

October

- 1 Beginning of the new 4-H Year
- 1 Youth Age 5 - 7 by today may join 4-H as a Cloverbud
- 1 Youth Age 8 by today may join as a full 4-H member with some exclusions
- 1 Youth Age 9 by today may sign up for shooting sports
- 1 Youth Age 10 by today may sign up for Breeding and Market Beef projects.
- 12 Office closed for Columbus Day



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Making a Difference in Liberty County