

Welcome to the Judith Basin County Fairgrounds!

Please abide by the following so we can continue to operate a nice facility and keep the costs to a minimum.

- Under no circumstances may the fairgrounds be used WITHOUT a signed contract on file with the County Extension Office. This includes all the dates of your event, from set-up to cleanup. NO EXCEPTIONS. The fairgrounds are reserved on a first come, first served basis. All contracts must include a \$100 cleaning deposit and the specified insurance certificates attached. Cleaning deposit will be refunded if required cleaning is completed.
- You are responsible for putting garbage bags in the trash cans that will be used during your event. This includes the bathrooms. Bags are in the food booth. Please duct tape the bag to the can so they do not blow away. You are responsible for taking the bags to the dumpster at the end of your event and turning the metal cans upside down.
- Food Booth
 - Wipe down all counters and sinks with cleaner
 - Sweep floors
 - Check fridges and freezers for any items left behind
 - Empty garbage cans
 - Lock door when leaving
- Bathrooms
 - Empty all garbage cans
 - Replace TP rolls (each stall should have 3 rolls). TP and paper towels are in the closet of the women's bathroom.
 - Sweep floors
 - Wipe down the sinks with cleaner in women's bathroom closet
 - Lock doors when leaving
- General Clean Up
 - Do a final walk-thru of the premises and collect any trash
 - Put tables back under the pavilion cover as you found them
 - Close front gate on your way out
- Return keys that may have been provided to the Extension Office on the next business day.
- Failure to follow usage and cleaning guidelines will result in a non-refund of the cleaning deposit.

Please report any problems to the Extension Office 566-2277 or the Extension Agent.

Signature

Date signed

Name of Event

JUDITH BASIN COUNTY
Fairgrounds Use Agreement

Return Application To:
Judith Basin County
Extension Office
P.O. Box 427
Stanford, MT 59479
Phone: 406-566-2277 Ext. 104

Date of Application _____

Name of Group/Individual (Hereinafter "User")

Name of Responsible Party _____

Mailing Address _____

Street Address _____

City _____ State _____ Zip _____

Telephone Number: Day _____ Evening _____

E-Mail Address _____

Dates of Use _____

Time: From _____ (A.M. or P.M.) To: _____ (A.M. or P.M.)

Estimate Use in Number of People per Day _____

I/WE will be using the building(s) and/or the arena for the following event(s):

Will the bathrooms need to be opened? _____

Will you be using the food booth? _____

The User agrees to remove all trash and clean facilities used.

Additional Event Exposures:	YES	NO
Vendors/Concessionaries/Exhibitors	_____	_____
Liquor Served (not for sale but provided)	_____	_____
Liquor Sold	_____	_____
Food & Non-Alcoholic Beverages Served/Sold	_____	_____

1. User agrees to faithfully and promptly perform all of the terms and conditions of the Agreement and in the event of User's failure to do so, this agreement shall be cancelled and the tenancy reserved herein shall be terminated. The user will surrender possession of the premises immediately, and User shall be precluded from entering into future User Agreements with Judith Basin County Fair Board for at least one year.
2. Neither this tenancy nor this Agreement or any portion thereof shall be assigned or sublet without prior written consent of Judith Basin County Fair Board.
3. A cleaning/damage deposit has been paid in the amount of \$_____, the receipt whereof is acknowledged. Said sum shall be returned to User at the termination of this Agreement or the tenancy, if the premises are surrendered to Judith Basin County Fair Board in the same condition as when leased. Ordinary wear and tear excepted. In the event the premises are damaged in any manner or not cleaned, Judith Basin County Fair Board shall retain the deposit, or a portion thereof in an amount sufficient to pay the cost of the repair or cleaning thereof. If the cost of the damages exceeds the deposit the County reserves the right to pursue legal action for said costs.
4. Violation by User or User's guests of any City, County, State or Federal ordinance, statute, law, regulation, or rule shall authorize Judith Basin County Fair Board to immediately terminate the Agreement without notice.
5. Judith Basin County and/or the Fair Board shall not be responsible for fire, theft, or damage to personal property or personal effects brought into, or stored in the leased premises, by User or any of User's guests, licenses, or users.
6. Only the number of persons allowed by the fire department regulations or any applicable State, local, building, or fire codes, shall be allowed by User to be in or use the leased premises at any given time.
7. Judith Basin County Fair Board or its agent shall have the right to enter the leased premises at any and all times for the purpose of determining whether the premises are being used in accordance with the terms of this Agreement.
8. The User understands and agrees that if alcoholic beverages are to be sold on the premises, a Montana State Liquor Permit and event liability insurance in the amount of \$1,000,000 naming Judith Basin County as an additional insured is required. Proof of said insurance shall be provided to the Fairboard prior to the event beginning. If the insurance is not provided this agreement is void and the event shall not occur.

9. If alcoholic beverages are not to be on the premises, then signify and attest to by initialing the space provided. **NO ALCOHOLIC BEVERAGES. INITIALS _____.**
10. Except for liability resulting from Judith Basin County's sole negligence, the User agrees to indemnify and hold harmless Judith Basin County, its employees, agents and servants from any and all liability for injuries to any person or to any property belonging to the County, User, Invitee, or other person entering onto the rented premises with respect to Use under this Agreement. User has provided Judith Basin County with proof of a policy of insurance in the amount of \$_____ which will provide liability insurance for the User for the event held and which names Judith Basin County as additional insured.
11. The Judith Basin County Fair Board reserves the final and absolute right to interpret the terms of this agreement and to reasonably determine all matters, questions and differences in regard thereto, connected with or incident to the Fairgrounds and also amend or add to these rules as necessary.
12. User acknowledges it has either inspected the premises or is familiar with the premises, and Judith Basin County makes no representations or warranties with respect to User's activities on the premises.

USER FEE AMOUNT: \$_____

___ RECEIVED ___ BILLED

Signature of responsible party

Judith Basin County Clerk and Recorder

Judith Basin County Extension Agent

NOTICE TO ALL USERS:

These facilities are developed & maintained by volunteer labor, fees, & donations, as well as tax dollars. Groups or individuals using the property and/or facilities are responsible for any children in attendance - please supervise your children. You are responsible for removing and disposing of all garbage. If a dumpster is provided at the fairgrounds, all garbage must be in the dumpster, not out on the grounds. Vehicles must be removed from grounds immediately after conclusion of event. If you allow pets; including but not limited to dogs at your event, you are responsible for notifying all attendees of city ordinances and other rules and regulations pertaining to owner control of pets.