

## Gallatin County 4-H Indoor Record Book Scoring Rubric

Total Score: \_\_\_\_\_

Member Name: \_\_\_\_\_ Age: Junior / Senior Yrs in Project: \_\_\_\_\_

Project: Baking    Cooking    Cake Decorating    Knitting/Crochet    Leathercraft    Quilting    Sewing    Photography  
 Embroidery    Robotics    Horseless Horse    Vet Science    Visual Arts    Woodworking    Other: \_\_\_\_\_

Section/Category	Complete	Minor Errors	Major Errors	Incomplete	Score
<b>Cover/Member Information</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	Member information is filled out and correct, photo attached	Missing one piece of information	Missing 2-3 pieces of information	Missing 4 or more pieces of information	
<b>Goals (SMART) Specific Measurable Attainable, Relevant Time-bound</b>	<b>10 points</b>	<b>9-7 points</b>	<b>6-3 points</b>	<b>2-0 points</b>	
	Jr. 2-3 SMART goals, each goal reached answered Sr. 3 or more goals written, goals reached question answered.	One or two minor errors, including incomplete sentences, or questions not answered. Goals must still be SMART.	Goals written, but not SMART. 3-4 minor errors, including incomplete sentences and missing goals	No information or 5 or more errors. Missing goals.	
<b>Activities/Workshops</b>	<b>30-22 points</b>	<b>21-14 points</b>	<b>13-5 points</b>	<b>4-0 points</b>	
	Shows extensive time spent on project.	Adequate time spent on project.	Minimal hours devoted to project.	Needs more time on project	
<b>Financial Record</b>	<b>6-5 points</b>	<b>4-3 points</b>	<b>2-1 point</b>	<b>0 points</b>	
	Expenses listed seem accurate and true to project and activities completed during 4-H year.	Missing 1-2 pieces of information, or totals are incorrect	Missing 3-4 pieces of information, no value listed	No information	
<b>Financial Summary</b>	<b>7-5 points</b>	<b>4-3 points</b>	<b>2-1 points</b>	<b>0 points</b>	
	Subtotals written in correct spot and totals are accurate	Subtotals inaccurate <u>or</u> written in wrong column <u>or</u> totals are inaccurate	Subtotals written in wrong column and totals are inaccurate	No Information	
<b>Project Summary And Signatures</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	Totals from previous pages are copied correctly and in the correct spots. Has signed record book	Missing 1-2 numbers from previous pages, or wrong placement	Missing more than 2 numbers, or wrong placement	No information	
<b>Project Curriculum Book</b>	<b>10 points</b>			<b>0 points</b>	
	Workbook activities have been completed as required by leaders and are appropriate for level/ age.		.	No information	
<b>Neat Orderly &amp; Clean</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	Clean and Neat Records, age appropriate handwriting acceptable, bound together	Records bound together but not orderly	Records not bound together, not neat	Not neat or orderly	
<b>Extra Credit</b>	<b>10-8 points</b>	<b>7-5 points</b>	<b>4-1 points</b>	<b>0 points</b>	
	4-H member went beyond, included a story, photos, attended every workshop.	4-H member added extra work, attended the majority workshops, included a story or photos.	4-H member added a story or pictures to their record book.	No additional extra points	

**Comments:**

**Suggestions for Improvement:**