



UNITED STATES DEPARTMENT OF AGRICULTURE
Animal and Plant Health Inspection Service
Plant Protection and Quarantine

Candidates will be considered without discrimination for any non-merit reason such as race, color, religion, national origin, age, marital status, physical or mental handicap or membership or non-membership in an employee organization.

APPLICATIONS ARE BEING ACCEPTED FROM THE GENERAL PUBLIC FOR THE FOLLOWING POSITION:

POSITION, TITLE, SERIES, and GRADE:
 Plant Protection & Quarantine Aid/Technician
 GS-0421-03: \$17.47 (multiple vacancies)
 GS-0421-04: \$17.82 (multiple vacancies)

RECRUITMENT NO: MSPHD-022
OPENING DATE: Immediately
CLOSING DATE: February 27th or as soon as all vacant positions are filled.

PROMOTIONAL POTENTIAL: NONE
LOCATION OF POSITION:
 USDA, APHIS
 Plant Protection and Quarantine
 Billings and Helena, Montana

POINT of CONTACT:
 Amber Skillman
 USDA APHIS PPQ
 1220 Cole Ave.
 Helena, MT 59601
 (406) 449-5210
Amber.Skillman@usda.gov

Applications are being accepted from the general public for the following position:

These are temporary, full-time positions. The GS level received will be determined by experience, educational credits in biological sciences, and position availability. Employees will begin work on May 18th, 2026, and end around late August or early September 2026. Interviews will begin on March 2nd and go through March 13th. **We will begin interviewing candidates as resumes are received, so we encourage you to apply as soon as possible.** After February 27th, please call the number above to inquire about potential vacancies.

QUALIFICATIONS: Applicants must be 18 years of age by the time of employment and have a valid driver’s license. Applicants must have a high school diploma or equivalent. Secondary course work and/or experience in the biological sciences is preferred but not required.

DUTIES: Duties may include placing and servicing insect traps, collecting insects with nets and by hand, visually surveying grasshoppers and other pests, and possible application of pesticides for grasshopper suppression activities. Maintaining and submitting accurate records is critical. Data will be gathered with handheld devices and on paper. **Most of the work will involve frequent extended overnight travel away from Billings/Helena. Work hours will be Monday – Thursday from 7:30 am to 6:00 pm.** While in official travel status, a government vehicle will be provided, hotel expenses will be paid by the employer, and meals will be reimbursed. Most of the duties require working independently, without direct supervision, often in rural areas.

TO APPLY: **Please provide a resume (no more than two pages) that includes detailed tasks, responsibilities, and other experience. Describe years/months of previous positions. For example: hours per week (Aug 2023 – May 2024 roughly 20 hours per week).** You may also submit an OF 612 (Optional Application for Federal Employment). Please provide a copy of high school and/or college transcripts, if applicable. **Please indicate on your resume what location you are applying for – Billings, Helena, or either.** Mail or email your completed resume or OF 612 to the contact office listed above. Be sure to include your e-mail address. Call if you have questions.

All males born after December 31, 1959, must be registered with the Selective Service Board. Applicants selected for Federal positions will be required to complete a background information form before beginning work.

U.S. CITIZENSHIP REQUIRED

THE ANIMAL & PLANT HEALTH INSPECTION SERVICE IS AN EQUAL OPPOTUNITY EMPLOYER

Use of postage paid agency envelopes in filing applications is a violation of federal law and will disqualify you for consideration.