



## STEM Optional Practical Training Extension

**OVERVIEW:** Students in qualified STEM fields (Science, Technology, Engineering and Mathematics) with authorization for the 24 Month Extension must work for an organization that participates in the E-Verify program.

### **ELIGIBILITY AND GUIDELINES:**

- An F-1 student who has been approved for and is currently engaged in post-completion OPT.
- Earned a degree in the STEM fields.
- Employed in a job directly related to his/her fields of studies.
- Working for an employer that is enrolled in the U.S. Government's E-Verify program.
- E-Verify are a database system administered by DHS in partnership with the Social Security Administration. It allows participating employers to electronically verify the employment eligibility of newly-hired employees.

<b>Designated School Official</b>	<b>Student</b>
<b>Form I-765</b> to be filled out at OIP. We will use your current address.	2 passport photos (taken within the last two months).
<b>SEVIS:</b> Extend OPT. Dates of extension will be automatically set to the day after the expiration of the current 12-month OPT, the end will be 24 months later	Employer EIN number
<b>SEVIS:</b> Print new I-20. One to send with request and one for student.	Form I-983 completed by employee and employer
<b>Student File:</b> On front put OPT Extension dates.	Copy of current EAD card (front and back of card).
Mail to the Service Center where student works and lives.	\$410.00 check or money order made payable to: Department of Homeland Security (do not abbreviate).
	Copy of I-94.
	Copy of Passport, Visa, and Entry Stamp.
	Copy of employment letter.
	Copy of Degree.



## STEM Extension I-20 Request

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Surname, First Name

SEVIS ID Number

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Email

Student ID Number

Telephone Number

Are you currently on Optional Practical Training? (OPT and applying for 24-month STEM extension)

Yes       No

Please include the following documents with your request:

1. Copy of your passport biographical page
2. Copy of your most recent U.S. Visa
3. Copy of your degree
4. Copy of EAD Card, both front and back
5. Copy of your I-94 printout
6. An original check or money order, made out to: U.S. Department of Homeland Security for \$410
7. Two recent 2"x2" passport style photos, taken within the last 30 days
8. A copy of your job offer letter that includes: employer's name, job title, position, employer's email, supervisor's name and email, address of the physical work location
9. A completed Form I-983. This formal training plan must be completed by the student and the student's employer