

## Field Experience Consent and Release

I am seeking a field experience through the Montana State University (MSU), College of Education, Health and Human Development. I hereby expressly and voluntarily give Montana State University, its employees and any school district where I might be placed for all field experiences, the right to request criminal record information in connection with my placement for all field experiences.

I hereby authorize the MSU, its employees or any school district where I might be placed for all field experiences to request and receive any public or confidential criminal record information that may be in the files of any state or local criminal justice agency. In addition, I hereby authorize Montana State University to forward a set of my fingerprints to the Federal Bureau of Investigation (FBI) and to share the information received with any school district where I may be placed.

I hereby release MSU, its employees and agents and any agency or person supplying any information to, or receiving information from, MSU in connection with my placement as a student teacher from any liability for defamation, invasion of privacy or other claim in connection with any information provided. I further release MSU, its employees and agents from any liability for damage which may result from any dissemination of the information requested above.

**Choose Only One:**

- 1. Pre-Service Student** (Students in EDU 202, 222, 223, 331, 370, MAT, and School Counseling Interns)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**OR**

- 2. Student Teacher Candidate**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Field Placement  
and Licensure**

247 Reid Hall  
P.O. Box 172880  
Bozeman, MT 59717-2880  
[www.montana.edu/fieldplacement](http://www.montana.edu/fieldplacement)

\_\_\_\_\_  
Print Name

Tel 406-994-4761  
Fax 406-994-1950  
[fieldplacement@montana.edu](mailto:fieldplacement@montana.edu)

**Over**

# PRIVACY ACT STATEMENT

**Authority:** The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

**Social Security Account Number (SSAN):** Your SSAN is needed to keep records accurate because other people may have the same name and birth date. Pursuant to the Federal Privacy Act of 1974 (5 USC 552a), the requesting agency is responsible for informing you whether disclosure is mandatory or voluntary, by what statutory or other authority your SSAN is solicited, and what uses will be made of it. Executive Order 9397 also asks Federal agencies to use this number to help identify individuals in agency records.

**Principal Purpose:** Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

**Routine Uses:** During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

**Additional Information:** The requesting agency and/or the agency conducting the application investigation will provide you additional information pertinent to the specific circumstances of this application, which may include identification of other authorities, purposes, uses, and consequences of not providing requested information. In addition, any such agency in the Federal Executive Branch has also published notice in the Federal Register describing any systems(s) of records in which that agency may also maintain your records, including the authorities, purposes, and routine uses for the system(s).