

Deans' Council

Minutes: Tuesday, September 9, 2014

1:30 – 2:30 pm

President's Conference Room

Martha Potvin X
Kenning Arlitsch X
Kregg Aytes x
Matthew Caires X
Nancy Cornwell X
David Singel X
Shelley McKamey X

Glenn Duff
Brett Gunnink X
Robert Hietala X
Karlene Hoo X
Ilse-Mari Lee X
Ronald Larsen X

Helen Melland X
Bob Mokwa
Nicol Rae x
Lynda Ransdell x
Renee Reijo Pera
Martin Teintze X

Other participants: Chris Kearns, Tricia Wimbish, Dennis Defa, Kim Obbink, Megan Bergstedt, Chris Fastnow, Tracy Dougher, David DiMaria.

I. Call to order:

II. Approval of Minutes: All approved.

A. Introduction: David DiMaria, Associate Provost of International Programs.

III. Topics for Discussion:

A. Post Retirement Contract Proposal – Tricia Wimbish and Dennis Defa

Review of policy that will be proposed to OCHE to include the four campuses. Guidelines will help maintain consistency and assist with pre-planning. Looking at ways to pay short term appointments (one-month or less). Time spent processing is cost prohibitive. Will be on the November BOR agenda as an action item.

B. Student Curricular Pathways – David Singel

David expressed concern about the reported overcrowding and overbooking of classroom space. Report of overbooked classes in Fall of 2014 was over 10 pages long based on data entered by room inventory. Course caps and room caps may not sync. Report will be shared with Deans to resolve any problems, request extra sections and adjust course caps if necessary. David will be meeting with Department Heads and Advisors to look at four year plans to identify logical curriculum paths and help identify what courses or when a course is taken which may help student success.

C. Accreditation Process- Ron Larsen

Ron provided basic information on mid-cycle review for NWC UU. Reviewers will be coming in October 6th - 7th and may talk with Deans. Faculty salaries have improved. Core themes and strategic goals need to be aligned with the strategic plan. Assessment plans have also been coming in and updated. A website allows for online program assessment plan submission. Catalog content management system curriculum management piece is live. If you change catalog entry, the system will direct you to the curriculum management system. Course listing will direct you to the curriculum workflow. First step will go to Dr. Larsen. Minor changes will not go through full review

process. Major changes will need to go through the full review process. Deans are in the review process and will be notified that review of changes needs to be done.

IV. Information/Announcements

A. RP&T Training.

Meeting adjourned at: 2:30 p.m.

Please Note: Next Meeting: Tuesday, October 14, 1:30-3:30pm; PCR