

# Deans' Council

## Agenda: Tuesday, June 10, 2014

1:30 – 3:30 pm

President's Conference Room

Martha Potvin x  
Kenning Arlitsch  
Kregg Aytes x  
Matthew Caires x  
Nancy Cornwell  
David Singel x  
Shelley McKamey

Glenn Duff  
Brett Gunnink x  
Robert Hietala x  
Karlene Hoo x  
Ilse-Mari Lee x  
Ronald Larsen x

Helen Melland  
Bob Mokwa x  
Nicol Rae  
Lynda Ransdell  
Renee Reijo Pera x  
Martin Teintze x

Other participants: Jerry Sheenan; Erika Dungan, Melody Zajdel, Kim Obbink, Megan Bergstedt, Jayne Downey, Terry Leist, Chris Fastnow

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**I. Call to order: 1:32 p.m. with introductions**

**II. Approval of Minutes: Approved**

**III. Topics for Discussion:**

- A. MSU Council and Committee Representation: Committee members will remain in place.
  - i. Outreach and Engagement – Kregg Aytes
  - ii. Research- Helen Melland
  - iii. Planning - Nicol Rae
  - iv. Budget – Nancy Cornwell
  - v. Convocation- Lynda Ransdell
- B. Curriculum Plan: Certificate in Gerontology approved at last meeting, not moved forward due to budget limitations waiting to see how it will filter out and see what it means to other programs in the state. Minor and Major in Optical Sciences have been approved. Hospitality/tourism moved up on the list. What can be moved off the list? Retreat item.

**IV. Information/Announcements**

- A. Faculty handbook creation and amendment process (draft): Move from interim policy and forward to a new version of a faculty handbook. Online at Provost website linked to the Faculty Senate website. Looking for input. Per Bob Mokwa: goal is to implement and develop a structure to develop policy. Currently, comes through Dean's Council. Integrate Dean's Council with Faculty Senate. Shorten time to get policy approved. Goals: Effectively communicate policy, develop policies that are current, have action items and be consistent. Has not gone to faculty senate. Shared governance structure puts Dean Council into the structure and outlines a policy if the Dean's Council and Faculty Senate do not agree, creates a transparent process that is inclusive. University Administration term should be changed to specific official. New: Steering Committee and Dean's Council, old handbook did not incorporate proposal approval through Dean's Council. Procedure for setting up Research Centers does not have a direct pathway through the handbook.

Joint working group maybe an option for review. Send additional comments to Bob Mokwa and Provost.

- B. Performance Funding: Evaluation conducted over the past year, resulted in approximately \$2 million. President's preference was to reinvest into what got us the money namely student retention and graduation success producing a short turn around on results. Action items that were discussed as part of the graduate success taskforce meetings. 1) Enhancing success in gateway or barrier courses; Course work design to enhance success; Increase capacity or hours in tutoring centers across campus. 2) Accelerate time to degree by increasing course offering or size, serve more students. 3) Reward or incentive basis for OTO strategic investments for success in graduation success. Next year will have 4 metrics instead of 2 with different priorities. Funds issued as one time only. Input needed by June 23<sup>rd</sup>. (Proposal to include, course, capacity, funding.)
- C. Items for Dean's Council Retreat: July 23<sup>rd</sup> and 31<sup>st</sup>
  - 1. July 23<sup>rd</sup>
    - a. Carolyn Fuller, University Lobbyist in Washington, D.C.
    - b. Renee Reijo Pera
    - c. Leslie Taylor: Personnel and Tenure and Promotion
    - d. Chris Fastnow: Strategic Plan Dashboards
  - 2. July 31<sup>st</sup>
    - a. Brian Rossman: Balanced Score Card
    - b. David Singel: Ed Astra Update
    - c. Ron Larsen: Accreditation Review
    - d. Curriculum Plan
    - e. Program Review
  - 3. Other Ideas:
    - a. Service Excellence
    - b. Shared services and opportunities to share services across units.
    - c. Role of self-sustaining programs.
    - d. Legislative Initiatives
- D. Internships: Students should register for credit when the internship is being done, not finish internship in summer and register for credit in the fall. Does the university have a minor standard for what constitutes an internship? Paid vs unpaid, credit vs noncredit. Will faculty senate be interested in defining academic standards for what is an internships?

Adjourned: 3:01 p.m.

**Please Note: Next Meeting: Tuesday, July 8, 1:30-3:00pm; PCR: Provost Potvin will be unable to attend**