

# Deans' Council

## Minutes: Friday, March 28, 2014

1:30 – 3:00 pm

President's Conference Room

Martha Potvin  
Kenning Arlitsch  
Kregg Aytes  
Matthew Caires  
Nancy Cornwell  
David Singel  
Megan Bergstedt

Glenn Duff  
Brett Gunnink  
Robert Hietala  
Karlene Hoo  
Ilse-Mari Lee  
Ronald Larsen  
Shelley McKamey

Helen Melland  
Bob Mokwa  
Nicol Rae  
Lynda Ransdell  
Renee Reijo Pera  
Martin Teintze

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I. **Call to order**

II. **Approval of Minutes - Were unanimously approved**

III. **Topics for Discussion:**

A. **Information Security Overview (Rich Shattuck):** The main focus is to protect the university. Enterprise Security Group: Rich Shattuck, CFO; Justin van Almelo, Security Analyst; and Brandon Hardon – Web Security Analyst

- i. Basic components of ESG: 1. Security assessments; 2. Secure storage; 3. Server vulnerability scanning; 4. Web application vulnerability scanning; 5. Data loss prevention (identity finder); 6. Annual MSU security conference (fall 2014); 7. Training, education & awareness, training to staff, etc.; 8. Incident response.
- ii. Impacts of Data Breaches – time, money reputation (have breach insurance)
- iii. Past breaches – 200+ hours of staff time; \$\$\$; now public record
- iv. What Identity Finder Does: 1. Helps faculty and staff find sensitive data; 2. Helps faculty and staff delete or move files containing sensitive data; 3. Searches for SSN; credit card numbers; bank acct nos.; birthdates; GIDs.
- v. What Identity Finder does **NOT** do: 1. It does not copy your files!; 2. It does not delete, move or modify your files unless you ask it; 3. It does not make your files available to others; 4. It does not scan networks shares; 5. It does not scan emails – unless saved locally.
- vi. Information Security: 1. Use strong passwords and change often; 2. Use antivirus/antispyware software; 3. Stay up to date!; 4. Be aware of data you need to protect; 5. Be cautious of phishing scams and email attachments; 6. Use safe browsing habits; 7. Be careful of what you post online.
- vii. As of March 27: 1. 609 MSU computers have been scanned by Identify Finder.; 2. 556 have contained sensitive data; 3. 20,651,154 pieces of sensitive data have been discovered; 4. 1,718,219 of those have been SSNs; 5. 12,735,138 of those pieces of sensitive data have been protected by faculty and staff using Identity Finder.
- viii. Resources: [www.montana.edu/itcenter/](http://www.montana.edu/itcenter/);  
[www.montana.edu/itcenter/identifyfinder/](http://www.montana.edu/itcenter/identifyfinder/)

[www.montana.edu/itcenter/safecomputing](http://www.montana.edu/itcenter/safecomputing); [www.monana.edu/knox/](http://www.monana.edu/knox/);  
[itsecurity@montana.edu](mailto:itsecurity@montana.edu); [helpdesk@montana.edu](mailto:helpdesk@montana.edu).

#### IV. Items for Approval

- A. **Center for Mental Health Research & Recovery**; will be approved next Deans' council meeting on April 8; will have full discussions about proposals at next Senate meeting. Matt Caires made motion to table until next meeting. The motion was carried and approved.
- B. Academic Strategic Plan <http://www.montana.edu/provost/strategic-plan.html>  
A motion was made to table for agenda on April 8. Motion was carried and approved.

#### V. Information/Announcements

- A. Follow up from University Council – policies are on the legal counsel website.
- B. Updates from Other Councils
  - a. JedCampus Initiative – Lindsay Murdock introduced Dr. Brian Kassar (psychologist – Jed Campus/Health Matters & the Suicide Prevention Task Force) working to support students with emotional wellbeing and counseling.
- C. Update on Faculty Searches: Dean's should provide their requests for hires for 2014-15 by March 31.
- D. Activity Insights Update: Takes quite bit of time; will do another debrief with Chris Fastnow.
- E. Post Retirement Contracts – notified by Commissioner's office to follow board policies; cannot do anything without board approval – formal requests are needed in advance of appointments.
- F. Retreat Dates? (Energy tour dates are firm)
- G. Mission Review - VPs will come up with the narrative. Goal: a draft to members before the April 8<sup>th</sup> Deans' Council meeting.
- H. Merit – evaluations of faculty and merit determinations for TT and NTT faculty should be done by the end of semester; The Provost will speak to Faculty Senate about a salary plan for TT faculty for 2014-15. Data will be available in a couple weeks.
- I. Board agenda items – Academic items? Let Martha know as soon as possible.
- J. Norm Peterson retiring – the Provost chose a search firm. Ilsa-Mari Lee is the Chair; need job description to give to search consultant – the Provost will advertise the position at the associate provost level. Timeline for starting date is August 1<sup>st</sup>. Invitations will go out Monday to the search committee members.

Other: Faculty development search – applications under review – 25 people applied. Timeline: Meeting on Monday to make the short list, contact references, finalist at end of April.

2:52 PM the meeting adjourned.

**Please Note: Next Meeting: Tuesday, April 8<sup>th</sup>, 1:30-3:00pm; PCR**