

# Deans' Council

## Minutes: Tuesday, April 10, 2012

1:30 – 3:00 pm

President's Conference Room

Martha Potvin  
Joseph Fedock  
Larry Baker  
Carl Fox  
Robert Hietala

Jeff Jacobsen  
Marvin Lansverk  
Paula Lutz  
Robert Marley  
Tom McCoy

Helen Melland  
Tamara Miller  
Susan Dana  
Matthew Caires

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**I. Call to order**

**II. Approval of Minutes of March 6, 2012, Meeting**

Minutes unanimously approved as written.

**III. Information/Announcements**

**A. Strategic Planning Process – Jim Rimpau**

Jim Rimpau distributed a sample from Research Council for the strategic plan identifying goals, objectives and metrics. Realistic and achievable goals need to be identified. This document will be referenced in MSU's accreditation report. A draft of the strategic plan will be presented to University Council at the May 2 meeting, with final approval scheduled for the September University Council meeting. The draft document is posted on the Planning and Analysis website and Jim Rimpau requests feedback.

**B. Conflict of Interest Policy**

The Conflict of Interest Policy is posted on the policy website. Please encourage your faculty and staff to review and send comments to the Provost prior to May 2. Discussion of this policy will also be part of the mandatory PI training.

**C. Search Updates**

The Provost is currently negotiating with a candidate for the Dean of Arts and Architecture position.

The Dean of Education, Health and Human Development position has been posted and review of applications will begin April 18.

The search committee will begin screening Chief Information Officer applications on April 23. To date, 30 applications have been received. The position remains open until filled.

The Dean of Letters and Science Search Committee will hold its second meeting on April 13. A start date of January 1, 2013, for the new Dean is the goal.

The Library Dean search is underway. The advertisement has been posted.

**D. 10% Holdback Clarification**

Provost Potvin indicated that she will be looking at the 10% holdback in aggregate within each college, rather than granting exceptions for individual positions.

**E. Council Memberships**

The following nominations were forwarded for consideration for Deans' Council representation on other Councils:

- Research Council: Helen Melland
- Budget Council: Jeff Jacobsen
- Planning Council: Kregg Aytes

A motion was made and seconded to accept the nominations. Vote was unanimous in favor.

**IV. Topics for Discussion:**

**A. Doctor of Nursing Practice – Associated Terminations (clarification) – Helen Melland**

At the November 8, 2011, meeting of Deans' Council, the Doctor of Nursing Practice was approved. With the implementation of this doctoral program, the Family Nurse Practitioner and the Family Psychiatric Mental Health Nurse Practitioner Master's in Nursing options and the Family Nurse Practitioner Post-Master's certificate will be terminated. These terminations are brought forward at this time for a vote by Deans' Council for clarity. A motion was made and seconded to approve the terminations. The vote was unanimous in favor.

**B. Professional Practice of Architecture Graduate Certificate – Joe Fedock/Steve Juroszek**

School of Architecture graduates have requested additional professional training focusing on business skills. A new certificate program has been developed that overlaps with coursework for the existing Professional Masters of Science and Engineering Management (PSEM) program. The proposed new certificate program will also include 15 credits specific to Architecture. Interim Dean of Business, Susan Dana, indicated the PSEM could accommodate these additional students and all courses would be delivered through Extended University. A motion was made and seconded to recommend approval. The vote was unanimous in favor.

**C. Change to 120 Credit Hour Requirement- Larry Baker**

**Elementary Education**

**Technology Education**

**Music Education**

Historically, 128 credits have been required to graduate with bachelor's degrees in these fields. The faculty in these curriculum areas have reviewed degree requirements and recommend modifying degree requirements to 120 credits. This change will reduce time to graduation and also decrease student indebtedness. There is no loss of rigor in these programs with this proposed change. A motion was made and seconded to recommend approval. The vote was unanimous in favor of all three proposals with one abstention.

**D. Investment in New Faculty Lines**

Additional tuition revenue of \$1.5 million will be directed to new faculty lines targeted at areas of undergraduate enrollment growth. Provost Potvin is seeking a recommendation

from Deans' Council regarding strategic hires. Discussion followed regarding factors for consideration, including:

- Increase in SCH
- Split between tenure-track and non-tenure-track position
- Percentage of SCH taught by NTT vs. TT faculty
- Majors per TT faculty
- Student/faculty ratio by department
- Disciplinary constraints
- Enrollment caps

There was general consensus to schedule an additional Deans' Council meeting in the next 7 to 10 days to reach a decision regarding new faculty lines. Each Dean will have an opportunity to make a brief presentation regarding their highest priority requests. Materials will be submitted in advance to make maximum use of the meeting time. A template will be developed and distributed with additional documentation. The Provost's office will notify all Council members of the meeting date and time as soon as possible.

**Next Meeting: Tuesday, May 8, 2012, 1:30 – 3:00 pm (President's Conference Room)**